



Illinois Department of Revenue

Miscellaneous Information about Filing Form ST-556, Sales Tax Transaction Return

Which version of the instructions for Form ST-556 should I use?

There are two versions of instructions for Form ST-556.

- Use version **ST-556(1)** if you make sales from locations within Illinois.
- Use version **ST-556(2)** if you are an out-of-state lessor selling used motor vehicles with passenger plates and the vehicles are located in Illinois at the time of the sale.

You can obtain the correct instructions by

- calling our 24-hour Forms Order Line at 1 800 356-6302
- calling our "Illinois Tax Fax" fax-on-demand service at 217 785-3400
- visiting our web site at **tax.illinois.gov**
- writing us at:

ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19010
SPRINGFIELD IL 62794-9010

How should the copies of Form ST-556 be distributed?

Copy 1 Revenue's Send to the correct address from the list below:

- If you are applying for an Illinois vehicle, trailer, or mobile home title, send the return and the title application to:
OFFICE OF THE SECRETARY OF STATE
VEHICLE SERVICES DEPARTMENT
HOWLETT BUILDING
SPRINGFIELD IL 62756-7000
- If you are applying for an Illinois watercraft title, send the return and the title application to:
ILLINOIS DEPARTMENT OF NATURAL RESOURCES
PO BOX 19226
SPRINGFIELD IL 62794-9226
- If you are applying for an Illinois aircraft registration, send the return and the registration application to:
ILLINOIS DEPARTMENT OF TRANSPORTATION
DIVISION OF AERONAUTICS
ABRAHAM LINCOLN CAPITAL AIRPORT
1 LANGHORNE BOND DRIVE
SPRINGFIELD IL 62707-8415
- If you are not required to title or register the item, send the return to:
RETAILERS' OCCUPATION TAX
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19042
SPRINGFIELD IL 62794-9042

Copy 2 Seller's Keep for your records.

Copy 3 Purchaser's Give to the buyer.